

## **Lay Leadership Development Committee**

*The responsibilities of the Committee are as follows:*

1. Review job descriptions for committees (but not Board positions) annually each fall with an eye towards standardization of format, overlaps between committees and gaps in our congregational organization structures. Suggest revisions, as needed, to the appropriate committees and/or the board.
2. Assess lay leadership needs. Find ways to support those already in leadership positions. Encourage committees to think about succession planning.
3. Promote UUA, PSD, and local opportunities to learn about organizational development and leadership such as, but not limited to, General Assembly and Midwest Leadership School.
4. Assist Vice President, as requested, with preparations for Council of Committees meetings.

Board approval November 2009