

Nominating Committee Responsibilities

UU Congregation

The responsibilities of the Committee are as follows:

1. In August request an Announcement slot for the Nominating Committee in a November Worship Service. In the November and December issues of the UU newsletter place an announcement requesting nominations for lay leadership positions. Set a date for the close of nominations for early January.
2. In January the committee shall come up with a prioritized list of candidates for each open position. Begin to meet with candidates for leadership positions. Provide each candidate with a current job description.
3. Recommend a slate of candidates to the Board for congregational voting in time for the March Board meeting. Article submitted by March deadline for the April issue of the UU newsletter with candidate slate for voting at the Congregational meeting.